**Syllabus Addendum – Cardiology**

**You must go to ftc-cardiology.weebly.com for all your class information and to my labs and mastering.com for homework assignments. Please use it religiously!** Work on Pearson will require two registrations due to limited two week access. This information will be given in class. **Pay attention to due dates** or you will be penalized for late work. Stay on task! **There will be assigned seating if deemed necessary!**

This is a **competency** based class and there are numerous ones to complete. Not completing them and not participating in class will be **DETRIMENTAL**. Please stay on time and try not to miss class. If you do miss, you must still complete your work. You will need to use your I-pad or use the computers in the classroom. You will be more computer literate after this course. You will use a lot of multimedia. **Stay Ready!**

If homework is not turned on time it will **not be accepted**. Competencies need to be completed and completely filled out as instructed when assigned so as to not have delays in end of class grading. You will be given a file to put your work in and it must remain in the classroom. If your file is not complete it will affect your grade. **If they are not correctly done, I will not sign them!**

**CMA/RMA reviews online are recommended weekly for your learning and preparedness**. They will count as a quiz grade. **Two CMA PREP QUIZZES** are required with 70% passing and worth 20% of your grade.

Extra credit work and make up work will be given at my discretion with strict due dates. **Exams, etc cannot be made up in class. You will need to schedule a time and points will be deducted if there is no valid excuse. Pop quizzes cannot be made up.**

**All tests and quizzes will be given online. We will have pop quizzes! All grades given in Engrade and will be provided to you if you do not have one. You will have EKG and Surgical Asepsis Practicals at end of Term.**

**A research day may be given once a term for catch up on materials in the class which includes competencies and certifications depending on schedule.**

Please do bulk printing in library!

**Yes you are a college student! Much is expected of you!!!**